

Spring Road School PTO Meeting Minutes Tuesday April 26, 2022

Attendees: Laura Taylor, Latham Linstedt, Diane Luft, Rich Churchill, Jene Fulcer, Kathy Vanesky, Jenni Oeftger, Jessica DeDecker

- Meeting was called to order at 4:31 pm.
- Rich Churchill approved the March meeting minutes and Diane seconded.

- Principal Report:
 - Forward testing is almost wrapped up. Friday is the last day to get testing done so just working on make ups. Thank you to the PTO for the gum and mints.
 - Staff Updates: Jill Krueger and Susan Hickey are retiring this year. Andie Grassl will move to the building EA position that Jill was in. Andrea Simonis will take the ILTS EA position that Sue was in. Meg Gross, SPED EA will be moving to Horace Mann. Stephanie Melzer will be leaving at the end of the year for a new career path. Molly Messner is moving to Horace Mann and Katie Jones will be looping up to 5th grade next year since we have a small incoming 4th grade class and will only have 2 classrooms. Ashley Eraas has resigned immediately. Ashley Baumler will be joining the staff as an ELL EA next year. Diane is currently interviewing to fill the 5th grade position as well as the open SPED EA positions.
 - Playground Committee is still waiting to hear back for quotes and then will choose a direction so we can start planning on how to fundraise.

- Treasurer report
 - Account Balances (as of 4/26/2022)
 - Savings: \$7045.49
 - Checking: \$14766.60
 - Project: \$13,296.43
 - Deposits
 - \$422.80 Marco's Pizza
 - \$20.00 Teacher Appreciation
 - Expenses
 - \$6758 Eaton's Pizza
 - \$196.22 Laura Taylor (light screens, Bingo Supplies, Mints)
 - \$299.70 Jessica DeDecker (Bingo Supplies, prizes)
 - \$410.28 Square 1 Art (paper orders)
 - \$98.70 Buffy Weid (Reimbursement for Square 1 paper order made online)
 - \$300.00 Cash (Bingo startup money and cash prizes)

- Boys Scout Update
 - In April they did Scouting for Food. They filled up the back of 2 vans.
 - They visited the Cre8te Lab in Neenah and made bug houses.
 - Going Camping in May on Mother's Day weekend with the money they raised from popcorn sales.
 - They will be having a recruitment night at a park to try and get more kids involved going forward.

- Social Update
 - Michele hasn't heard back from the Skate Night for verification of funds earned.

- Mini Golf Night will be May 19th. That flyer went out to families and is due back to the school by May 13th with money.
- We have the last Dine Out Night scheduled for the year:
 - May 19th @ Solea- This is an all-day event and includes all sales with 15% coming back to the school.
- Open Positions
 - The following positions are open on the PTO Executive Board with the resigning of current board members Laura Taylor and Michele Martin:
 - Secretary Position
 - Social Committee Chair
 - Fundraiser Chair
 - It was discussed that currently the Social and Fundraiser was combined as one position but that it might be more appealing if it was separated into two positions. Diane will post those openings in the Spring Road Scoop.
- Teacher Requests
 - Laura presented the following Teacher Requests:
 - Jennifer Borths: Laminator and sheets for her team
 - Emma Kopitzke: Chart Stand for her classroom
 - Cheryl Gianopoulos: \$300 to purchase books for the Student Summer Take Home Program
 - After discussion the following was decided:
 - All three purchases were approved.
 - The board had the discussion that they would approve the laminator sheets as part of the startup costs of the new laminator, but to make note, it couldn't be guaranteed that in the future we would be able to use grant money to continue to purchase laminating sheets. If staff have their own personal laminator, they could always use the \$50 yearly teacher grant that is awarded to them at the beginning of the school year.
- Teacher Appreciation Update
 - The planning committee is just finalizing items for next week:
 - Monday: Extra Prep time with a recess covered by volunteers in the afternoon from 2:30-3 and a snack of DQ popcorn. We are still looking for a few more volunteers so if anyone is available, please let Laura or Jenni know!
 - Tuesday: Lunch catered by Qdoba
 - Wednesday: Gift Day- We are creating a punch board for staff to come and punch a cup and receive a surprise. Each cup will be filled with gift cards in the amount of \$15 to various places donated by families. HUGE Thank you to all families for donations of gift cards and money.
 - Thursday: Cinco De Mayo Snack Cart- Jessica will be going around with a cart with chips, salsa, guacamole, and school appropriate Margaritas.
 - Friday: The Knotted Cone will be dropping off Frozen Gelato for a special lunch time treat for staff
- Additional Business or Discussions
 - Tall Basketball Hoop has a big pothole and doesn't get played with much and would be great if it could be filled.

- 150 orders and over \$6000 in sales for Square 1. They will be arriving next week and pick up will be Thursday and Friday evening. Jessica is working with the Square 1 Art rep to see since we were really close to the next level of kickbacks, if we would be able to get the additional amount.
 - Discussion also took place about the best place to get information regarding the PTO. Previously we had information out at the website on the Neenah.k12.wi.us page but some of that was outdated. We walked through the website to see what could be cleaned up and eliminated. It was decided that the basic information is best on there and to continue to use email blasts and the Spring Road Scoop to keep families informed. Then all Spring Road information is in one location. Diane will work on updating that.
 - Diane had another request from the PBIS committee as they are working on planning the carnival. She asked if the PTO was still able to commit \$500 to help with the rental of the inflatables, which it was confirmed that it was still in our budget and allocated to that. She then said that the PBIS committee wanted to bring in a petting zoo from Cavanaugh Carriages, but the cost was going to be \$1000 which was more than was available in the PBIS budget. The committee was considering sending out a letter asking the parents of Spring Road for donations towards the petting zoo and then was wondering if the PTO would be able to support the remaining amount that was not donated. It was proposed, since the funds are available and our families have been amazing with support our school and staff this year through fundraiser and dine out nights, for the PTO to cover the whole \$1000 so that families are not asked for additional donations. Motion was approved and a petting zoo will be at the year-end carnival!
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- Meeting was adjourned at 5:43 pm.